



Advertising Form

TO ADVERTISE ONLINE, please follow these easy steps:

STEP 1 Fill out information:

Contact Name _____ Company Name _____

Address _____ Phone _____

Email _____ Website _____

STEP 2 Choose your ad size (from rate sheet). _____

STEP 3 Which pages would you prefer to be on?

NOTE: Placement requests honored on a first come basis of PAID requests and subject to discretion of publisher.

1 _____ 2 _____ 3 _____

STEP 4 List your website so we can link your ad: _____

STEP 5 Sketch your ad here or attach a business card:

continued on back

STEP 6 Read the Policies:

- The Chamber reserves the right to reject any advertising. All copy is subject to the publisher’s approval. Advertisers assume responsibility for the content of their advertisements and for claims made against the publisher, which may arise because of the advertisements.
- Ad placement is at the discretion of the publisher.
- Rates are subject to change upon the publisher’s notice.
- Photos and logos used in ads must be provided to the EPCC webmaster (webmaster@eastportlandchamber.com).
- All advertising prices include basic artwork. Please indicate, on the front page, the contents of your ad. Once your ad is created, a proof will be emailed to you for your approval. You are responsible for reviewing your ad for accuracy of information. Custom ads are available at an additional cost.

STEP 7 Sign and send your payment:

Upon signing this agreement, payment is to be remitted in full. Payment by check, MasterCard, Visa, and American Express is accepted. NO ad will be run until payment is made.

I am in accordance with the East Portland Chamber’s agreement concerning advertising policies and placement.

If the information above is correct, please sign and **return this form to East Portland Chamber of Commerce, Attn: Online Advertising, PO Box 90186, Portland, Oregon 97290 or fax to 503.292.8237.**

SIGNATURE

DATE

Amount Due \$ _____

Payment: Check

Credit Card (circle one) Visa / Mastercard

Name on card _____

Card Number _____

Exp _____

Signature _____

Thank you! Your advertising helps support your Chamber.



QUESTIONS?

EPCC Office: Teeneke Barresi - 503-788-8589

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